

**CERTIFICATION PROGRAM OF THE NORTH CAROLINA  
LOCAL GOVERNMENT BUDGET ASSOCIATION  
STUDY GUIDE**

**\*Readings for Exam on Operating Budget**

Kara A. Millonzi. 2018. The Local Government Budget and Fiscal Control Act. In *Introduction to Local Government Finance* 4<sup>th</sup> edition. Chapel Hill, NC: School of Government. <https://www.sog.unc.edu/publications/books/introduction-local-government-finance-fourth-edition>

Kara A. Millonzi. 2014. Revenues. In *County and Municipal Government in North Carolina*. Chapel Hill, NC: School of Government. <http://www.sog.unc.edu/pubs/cmgl/> **OR** Kara A. Millonzi. 2018. Revenue Sources. In *Introduction to Local Government Finance* 4<sup>th</sup> edition. Chapel Hill, NC: School of Government. <https://www.sog.unc.edu/publications/books/introduction-local-government-finance-fourth-edition>

Kara A. Millonzi and William C. Rivenbark. 2014. Budgeting for Operating and Capital Expenditures. In *County and Municipal Government in North Carolina*. Chapel Hill, NC: School of Government. <http://www.sog.unc.edu/pubs/cmgl/> **OR** Kara A. Millonzi and William C. Rivenbark. 2018. Budgeting for Operating and Capital Expenditures. In *Introduction to Local Government Finance* 4<sup>th</sup> edition. Chapel Hill, NC: School of Government. <https://www.sog.unc.edu/publications/books/introduction-local-government-finance-fourth-edition>

William C. Rivenbark. 2004. Defining Performance Budgeting for Local Government. *Popular Government*. 69 (2): 27–36. <https://www.sog.unc.edu/publications/articles/defining-performance-budgeting-local-government>

**\*Readings for Exam on Capital Budget**

Kara A. Millonzi and William C. Rivenbark. 2014. Budgeting for Operating and Capital Expenditures. In *County and Municipal Government in North Carolina*. Chapel Hill, NC: School of Government. <http://www.sog.unc.edu/pubs/cmgl/> **OR** Kara A. Millonzi and William C. Rivenbark. 2018. Budgeting for Operating and Capital Expenditures. In *Introduction to Local Government Finance* 4<sup>th</sup> edition. Chapel Hill, NC: School of Government. <https://www.sog.unc.edu/publications/books/introduction-local-government-finance-fourth-edition>

Kara A. Millonzi. 2014. Financing Capital Projects. In *County and Municipal Government in North Carolina*. Chapel Hill, NC: School of Government. <http://www.sog.unc.edu/pubs/cmgl/> **OR** Kara A. Millonzi. 2018. Financing Capital Projects. In *Introduction to Local Government Finance* 4<sup>th</sup> edition. Chapel Hill, NC: School of Government. <https://www.sog.unc.edu/publications/books/introduction-local-government-finance-fourth-edition>

## **\*Readings for Exam on Performance Measurement**

David N. Ammons. 2014. Performance Measurement: A Tool for Accountability and Performance Improvement. In *County and Municipal Government in North Carolina*. Chapel Hill, NC: School of Government. <http://www.sog.unc.edu/pubs/cmgi/>

William C. Rivenbark and David N. Ammons. 2005. Rewarding Greater Accountability with Increased Managerial Flexibility in Davidson County. *Popular Government*. 70 (2): 12–19. <https://www.sog.unc.edu/publications/articles/rewarding-greater-accountability-increased-managerial-flexibility-davidson-county>

\*The readings do not represent a comprehensive source of information from where the questions will be taken from. Questions also will come from the information presented in the respective courses.